

Appliances

Instructions: There are instructions for all the electrical appliances. If you can't find one or you need to know how to work something, then please let us know.

We've added some notes below but please add more if you believe they would benefit others.

Cleaning the laminate floor: Be careful not to wet the floors too much as this will damage the floor and take ages to dry. You can use a slightly damp cloth for very small areas.

If there is a large amount of liquid on the floor, e.g. spills or water dripping from the wheelchair, please dry it up as it will damage the laminate floor.

Vacuum cleaner: To use the extension hose you have to remove it all the way out and put it in the other way round (!).

Wi-fi: Ask us if you need the password.

Mobile phone reception: This is poor around the house but most of the phone companies allow you to use the wi-fi to make and receive calls. You will likely have to amend the settings on your phone to make use of wi-fi calling.

Laptop and printer use: These are only to be used for managing care such as building and emailing the rota, accessing care plans & policies, training and printing off spare daily sheets & medicine administration records. It is not intended for personal use and the laptop is linked to the household network, so we can track use if there is concern.

[Sign off sheet for staff to acknowledge they have read this policy](#)

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