

# Wheelchair Accessible Vehicle (WAV)

We need to take care of the Wheelchair Accessible Vehicle (WAV).

**Handbrake:** This does not to be pulled up all the way, just enough to stop the WAV rolling away. You may want to leave it in gear to make absolutely sure. Avoid parking on steep slopes.

**Fuel:** The car takes **unleaded petrol**.

**Budget:** A budget has been set at a maximum of £20 per week of the car's **unleaded petrol**, which will allow approximately 80-100 miles of travel depending on fuel consumption and prices. This will be reviewed from time to time. Please be considerate to the rest of the care team if you use the fuel / mileage allowance.

**Maintenance:** If you feel there is something not quite right or any warning indicators come on, tell us immediately and we will get it sorted

**Cleaning:** We don't expect you to wash the outside of the WAV (we will do that), but the inside needs to be kept clean and tidy.

**Breakdown and Car Insurance:** Copies of the documents are kept inside the WAV and inside this folder, so they are to hand if you even need them. To be allowed to drive the car under the terms of the insurance you have to be over 25 years old, with a full license that has been clean (no convictions) for at least 3 years and no insurance claims for at least 3 years.

**Interior light:** this can be left on if you nudge the switch – there will be a warning buzzer as you open the door to leave the car. Picture below of the switch which is to the right of the steering wheel. Leave it in the position in the picture:



**Seatbelts:** See the photos below for how they should look with the wheelchair strapped in. The red circle highlights where the seatbelt must be connected first on the right-hand side of the wheelchair, before the rest of the belt is connected on the left-hand side.



There should never be the need to disconnect this part of the seatbelt

Sign off sheet for staff to acknowledge they have read this policy

<b>Print your name</b>	<b>Sign your name</b>	<b>Date</b>
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